

I. & M.J. Gross Company

Application For Employment

PLEASE PRINT AND PROVIDE ONLY THE INFORMATION REQUESTED. FAILURE TO DO SO WILL DISQUALIFY YOUR APPLICATION. IF YOU ARE PROVIDING A RESUME WHICH CONTAINS INFORMATION REQUESTED ON THIS APPLICATION, DO NOT INDICATE "SEE RESUME" FOR YOUR ANSWER. YOU MUST PRINT THE REQUESTED INFORMATION ON THIS APPLICATION.

I. & M.J. Gross Company is an equal opportunity employer. We do not discriminate on the basis of race, color, religion, age, gender, national origin or non-disqualifying disability. Equal access to programs, services and employment is available to all persons.

Applicant name: _____ Date: _____
Address: _____ City _____ State _____ Zip _____
Telephone #: _____ Social Security #: _____

Position(s) applied for or type of work desired: _____

Type of employment desired: _____ Full-time _____ Part-time _____ Temporary _____ Seasonal
Date you will be available to start work: _____

Regular attendance is a requirement for this position. If hired, are you able to report to work as scheduled every day? _____ Yes _____ No
Are you able to perform the job as described to you? _____ Yes _____ No
Have you ever been previously employed by our organization? _____ Yes _____ No
Can you submit proof of legal employment authorization and identity? _____ Yes _____ No
If you are under 18, can you furnish a work permit if it is required? _____ Yes _____ No
Have you ever been terminated from employment or been asked by your employer to resign? _____ Yes _____ No
Have you ever pled "guilty" or "no contest" to, or been convicted of a crime? _____ Yes _____ No

NOTE: Answering "Yes" to this question does not automatically make you ineligible for employment. If you answered "Yes," please explain nature of offense, date(s) city, county, and state.

Do you know any current and/or former employees? _____ Yes _____ No

If yes, please name the employee and describe his or her relationship to you _____

Employment History

Please provide all employment information for your past three employers starting with the most recent.

1.) Employer: _____ Position held: _____
Address: _____ County _____ State _____ Telephone #: _____
Immediate supervisor and title: _____
Dates employed: from _____ to _____ Salary: _____
Job summary: _____
Reason for leaving: _____

May we contact your supervisor? _____ Yes _____ No

2.) Employer: _____ Position held: _____
Address: _____ County _____ State _____ Telephone #: _____
Immediate supervisor and title: _____
Dates employed: from _____ to _____ Salary: _____
Job summary: _____
Reason for leaving: _____

May we contact your supervisor? _____ Yes _____ No

3.) Employer: _____		Position held: _____	
Address: _____		County _____	State _____
		Telephone #: _____	
Immediate supervisor and title: _____			
Dates employed: from _____		to _____	
		Salary: _____	
Job summary: _____			
Reason for leaving: _____			
May we contact your supervisor? ____ Yes ____ No			
Other Skills and Qualifications - Summarize any job-related training, skills, licenses, certificates, and/or other qualifications: _____			

Educational History - List school and location, years completed, course of study, and degrees earned:			
High School: _____	Yrs. Completed _____	Graduate? ____	Yes ____ No ____
College: _____	Yrs. Completed _____	Graduate? ____	Yes ____ No ____
Degree(s) Obtained: _____		Technical Training: _____	
Other: _____			

References List 3 business references. Include 1.) names, 2.) how you know them, 3.) phone numbers, and 4.) years known. We prefer current and/or former manager/supervisors; do not include relatives:			
Name	Relationship	Phone	Years
_____	_____	_____	_____
Name	Relationship	Phone	Years
_____	_____	_____	_____
Name	Relationship	Phone	Years
_____	_____	_____	_____

READ CAREFULLY BEFORE SIGNING

I agree that any claim or lawsuit relating to my service with I. & M.J. Gross Company must be filed no more than six (6) months after the date of the employment action that is the subject of the claim or lawsuit. I waive any statute of limitations to the contrary.

APPLICANT'S CERTIFICATION, INFORMATION RELEASE AND AT-WILL DISCLAIMER

I certify that all the information I have provided in this application is true, complete and accurate in all respects.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (a) cancel further consideration of this application; or if I am employed, (b) immediately discharge me from continued employment, regardless of when the discovery is made and regardless of my work performance.

I hereby authorize you to verify the accuracy of the information contained in this application.

I understand that this application will be considered active for 30 days from the date filed. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to reapply and fill out a new application. If you are hired, it becomes part of your employment record.

I understand and agree that, if I am hired, my employment will be for no definite period of time and that I am free to resign at any time, with or without cause and with or without prior notice and that the employer reserves the same right to terminate my employment at any time, with or without cause or with or without prior notice, except as may be required by law. This application is not an agreement or contract for employment for any specific period or definite duration or particular position. I understand that no supervisor or representative of the employer is authorized to make any oral assurances to the contrary and that no implied, oral or written agreement otherwise is valid unless in writing or signed by the employer's president.

I understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 Form and present photo identification.

I understand that the employer may conduct a background investigation of me and I agree that the employer may do so with the understanding that, if I am permitted to begin work before the background investigation is complete, my continued employment is conditional upon completion of the background investigation to the employer's satisfaction. I authorize and direct any and all persons with knowledge or information concerning me or my background, including (but not limited to) former employees listed on this application, consumer credit reporting agencies, information service bureaus and law enforcement agencies to provide all such information to the employer and I hereby release the employer and all persons contacted by the employer from any and all liability for releasing such information.

PRINT NAME

SIGNATURE

DATE

